

Subject: FW: PLS/R&D School

From: "Dr. Dwight C. Watson" <dwright.watson@uni.edu>

Date: 2/7/2012 4:47 PM

To: "Gloria Gibson" <gloria.gibson@uni.edu>, "Ben Allen" <ben.allen@uni.edu>

CC: "Brenda Buzynski" <brenda.buzynski@uni.edu>

Ben and Gloria here are the budget models from Bruce. I think with this model, we could maintain the school. I would love to discuss this with you Provost before our meeting on Friday. We could invite Bruce in order to provide tailored interpretations.

Dr. Dwight C. Watson

Dean, College of Education

University of Northern Iowa

From: Bruce Rieks [mailto:bruce.rieks@uni.edu]

Sent: Monday, February 06, 2012 3:27 PM

To: Dwight Watson

Subject: PLS/R&D School

Dwight,

I have attached a file with two worksheets; one in R&D Reduction and the other in R&D Breakdown. The is a first attempt at applying your recent request to an analysis of the R&D School. As such, my hope is that this will serve as a foundation to update as we receive more input. Please note that the worksheet tabs are highlighted in red.

I welcome any questions or suggestions you may have.

Bruce Rieks

— Attachments: —

R&D school Breakdown_SSS_1.xlsx

27 bytes

UNIVERSITY OF NORTHERN IOWA

R&D School Summary and Detail thru Jan 31, 2012

w. breakdown into Instruction, Teacher Prep, R&D, and Facilities

R&D School Summary

R&D School General Fund	FY 2012 Budgeted	YTD		Actual & Encumbered	Budget Variance
		Actual	Encumbered		
Sales & Svcs	2,328,130	1,049,965	0	1,049,965	(1,278,165)
Transfers In - Support	3,281,001	1,923,343	0	1,923,343	(1,357,658)
Transfers In	0	10,794	0	10,794	10,794
Total Revenue	5,609,131	2,984,102	0	2,984,102	(2,625,029)
Personnel	4,456,877	2,389,842	1,518,900	3,908,742	548,135
Supplies & Svcs	1,031,560	220,531	(27,406)	193,125	838,435
Transfers Out	120,694	100,889	0	100,889	19,805
Total Expense	5,609,131	2,711,261	1,491,494	4,202,756	1,406,375
Revenue Over(Under) Expense	0	272,841	(1,491,494)	(1,218,654)	(1,218,654)

R&D Nutrition Fund

R&D Nutrition Fund	FY 2012 Budgeted	YTD		Actual & Encumbered	Budget Variance
		Actual	Encumbered		
Sales & Svcs	134,855	83,800	0	83,800	(51,055)
Transfers In - Support	0	0	0	0	0
Transfers In	100,889	100,889	0	100,889	0
Total Revenue	235,744	184,689	0	184,689	(51,055)
Personnel	131,940	68,669	43,176	111,845	20,095
Personnel	103,804	64,458	105	64,563	39,241
Supplies & Svcs	0	0	0	0	0
Transfers Out	235,744	133,128	43,281	176,408	59,336
Revenue Over(Under) Expense	0	51,562	(43,281)	8,281	8,281

(misc activity no included below)

R&D Activity Fund	FY 2012	YTD	Actual &	Budget
	Budgeted	Actual	Encumbered	Variance
Sales & Svcs	33,395	19,463	0	(13,932)
Transfers In - Support	0	0	0	0
Transfers In	19,805	1,613	0	(18,192)
Total Revenue	53,200	21,076	0	(32,124)
Personnel	0	3,554	0	(3,554)
Supplies & Svcs	53,200	17,566	0	35,634
Transfers Out	0	0	0	0
Total Expense	53,200	21,120	0	32,080
Revenue Over(Under) Expense	0	(44)	0	(44)

(misc activity no included below)

Conferences/Workshops	FY 2012 Budgeted	YTD Actual	Encumbered	Actual & Encumbered	Budget Variance
Sales & Svcs	168,250	103,091	0	103,091	(65,159)
Transfers In - Support	0	0	0	0	0
Transfers In	120,694	125,836	0	125,836	5,142
Total Revenue	288,944	228,928	0	228,928	(60,016)
Personnel	131,940	72,223	43,176	115,399	16,541
Supplies & Svcs	157,004	86,148	105	86,253	70,751
Transfers Out	0	0	0	0	0
Total Expense	288,944	158,370	43,281	201,651	87,293
Revenue Over(Under) Expense	0	70,557	(43,281)	27,277	27,277

R&D School Budget Detail

R&D School General Fund	FY 2012	YTD		Actual &		Budget
	Budgeted	Actual	Encumbered	Encumbered	Variance	
Sales & Svcs	2,563,874	1,049,965	0	1,049,965	(1,513,909)	
Transfers In - Support	3,281,001	1,923,343	0	1,923,343	(1,357,658)	
Transfers In	0	10,794	0	10,794	10,794	

Total Revenue	5,844,875	2,984,102	0	2,984,102	(2,860,773)
Personnel	2,786,110	1,647,761	1,102,864	2,750,625	35,485
Supplies & Svcs	511,003	49,395	(34,406)	14,989	496,014
Transfers Out	120,694	100,889	0	100,889	19,805
Total Expense	3,417,807	1,798,045	1,068,459	2,866,503	551,304
R&D School - Ops & Maint					
Personnel	0	0	0	0	0
Supplies & Svcs	251,000	66,114	0	66,114	184,886
Transfers Out	0	0	0	0	0
Total Expense	251,000	66,114	0	66,114	184,886
R&D School - Elementary					
Personnel	0	0	0	0	0
Supplies & Svcs	5,000	5,637	0	5,637	(637)
Transfers Out	0	0	0	0	0
Total Expense	5,000	5,637	0	5,637	(637)
R&D School - Middle School					
Personnel	0	0	0	0	0
Supplies & Svcs	4,000	2,872	0	2,872	1,128
Transfers Out	0	0	0	0	0
Total Expense	4,000	2,872	0	2,872	1,128
R&D School - High School					
Personnel					
Supplies & Svcs					
Transfers Out					
Total Expense					

Personnel	0	0	0	0	0	0
Supplies & Svcs	12,000	2,466	0	2,466	9,534	
Transfers Out	0	0	0	0	0	
Total Expense	12,000	2,466	0	2,466	9,534	
R&D School -Special Educ						
	FY 2012	YTD		Actual &	Budget	
	Budgeted	Actual	Encumbered	Encumbered	Variance	
Personnel	196,003	71,613	49,338	120,952	75,051	
Supplies & Svcs	23,075	2,013	380	2,393	20,682	
Transfers Out	0	0	0	0	0	
Total Expense	219,078	73,626	49,718	123,345	95,733	
R&D School - Voc & Tech						
	FY 2012	YTD		Actual &	Budget	
	Budgeted	Actual	Encumbered	Encumbered	Variance	
Personnel	0	0	0	0	0	
Supplies & Svcs	0	14	0	14	(14)	
Transfers Out	0	0	0	0	0	
Total Expense	0	14	0	14	(14)	
R&D School - Guidance Svcs						
	FY 2012	YTD		Actual &	Budget	
	Budgeted	Actual	Encumbered	Encumbered	Variance	
Personnel	151,958	87,060	60,927	147,987	3,971	
Supplies & Svcs	2,000	1,482	265	1,747	253	
Transfers Out	0	0	0	0	0	
Total Expense	153,958	88,542	61,192	149,734	4,224	
R&D - Other Support Svcs						
	FY 2012	YTD		Actual &	Budget	
	Budgeted	Actual	Encumbered	Encumbered	Variance	
Personnel	79,274	46,364	33,504	79,868	(594)	
Supplies & Svcs	0	95	0	95	(95)	

Transfers Out	0	0	0	0	0	0
Total Expense	79,274	46,460	33,504	79,963	(689)	
R&D - Inst & Curriculum Dev						
	FY 2012	YTD		Actual &	Budget	
	Budgeted	Actual	Encumbered	Encumbered	Variance	
Personnel	0	0	0	0	0	
Supplies & Svcs	0	4,521	80	4,601	(4,601)	
Transfers Out	0	0	0	0	0	
Total Expense	0	4,521	80	4,601	(4,601)	
R&D School - Nursing						
	FY 2012	YTD		Actual &	Budget	
	Budgeted	Actual	Encumbered	Encumbered	Variance	
Personnel	67,496	32,606	21,344	53,950	13,546	
Supplies & Svcs	2,940	912	105	1,017	1,923	
Transfers Out	0	0	0	0	0	
Total Expense	70,436	33,518	21,449	54,967	15,469	
R&D School - Speech Path & Audi						
	FY 2012	YTD		Actual &	Budget	
	Budgeted	Actual	Encumbered	Encumbered	Variance	
Personnel	19,184	9,350	7,266	16,616	2,568	
Supplies & Svcs	0	147	105	252	(252)	
Transfers Out	0	0	0	0	0	
Total Expense	19,184	9,497	7,371	16,868	2,316	
R&D School - Ed Media Svcs						
	FY 2012	YTD		Actual &	Budget	
	Budgeted	Actual	Encumbered	Encumbered	Variance	
Personnel	55,410	32,376	23,352	55,728	(318)	
Supplies & Svcs	19,134	7,275	105	7,380	11,754	
Transfers Out	0	0	0	0	0	
Total Expense	74,544	39,651	23,457	63,108	11,436	

R&D - Technology Svcs

Personnel	127,324	72,172	52,221	124,393	2,931
Supplies & Svcs	79,680	24,235	140	24,375	55,305
Transfers Out	0	0	0	0	0
Total Expense	207,004	96,407	52,361	148,768	58,236

R&D School - Exec Admin Svcs

Personnel	135,376	0	0	0	135,376
Supplies & Svcs	5,480	1,402	150	1,552	3,928
Transfers Out	0	0	0	0	0
Total Expense	140,856	1,402	150	1,552	139,304

R&D School - Ofc of Principal

Personnel	180,069	101,992	62,306	164,298	15,771
Supplies & Svcs	4,220	13,050	3,890	16,940	(12,720)
Transfers Out	0	0	0	0	0
Total Expense	184,289	115,042	66,196	181,238	3,051

R&D School - Fiscal Svcs

Personnel	361,655	178,520	56,642	235,162	126,493
Supplies & Svcs	1,000	4,937	1,180	6,117	(5,117)
Transfers Out	0	0	0	0	0
Total Expense	362,655	183,456	57,822	241,279	121,376

R&D School - Band

Personnel	102,256	YTD Actual	29,771	Encumbered	19,848	Actual & Encumbered	49,619	Budget Variance	52,637
Supplies & Svcs	14,210		13,613		105		13,718		492
Transfers Out	0		0		0		0		0
Total Expense	116,466		43,384		19,953		63,336		53,130

R&D School - Orchestra

Personnel	52,520	YTD Actual	23,652	Encumbered	16,920	Actual & Encumbered	40,572	Budget Variance	11,948
Supplies & Svcs	12,112		811		105		916		11,196
Transfers Out	0		0		0		0		0
Total Expense	64,632		24,463		17,025		41,488		23,144

R&D School - Orchestra

Personnel	0	YTD Actual	0	Encumbered	0	Actual & Encumbered	0	Budget Variance	0
Supplies & Svcs	0		0		0		0		0
Transfers Out	0		0		0		0		0
Total Expense	0		0		0		0		0

R&D Activities - Student Tran

Personnel	3,516	YTD Actual	1,209	Encumbered	0	Actual & Encumbered	1,209	Budget Variance	2,307
Supplies & Svcs	43,100		4,341		0		4,341		38,759
Transfers Out	0		0		0		0		0
Total Expense	46,616		5,549		0		5,549		41,067

R&D Athletics

FY 2012 Budgeted		YTD Actual		Encumbered		Actual & Encumbered		Budget Variance	
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Personnel	138,726	50,791	12,367	63,158	75,568
Supplies & Svcs	4,556	7,762	390	8,152	(3,596)
Transfers Out	0	0	0	0	0
Total Expense	143,282	58,553	12,757	71,310	71,972
R&D Athletics - O&M					
Personnel	0	0	0	0	0
Supplies & Svcs	11,300	7,018	0	7,018	4,282
Transfers Out	0	0	0	0	0
Total Expense	11,300	7,018	0	7,018	4,282
R&D Athletics - Trans					
Personnel	0	4,605	0	4,605	(4,605)
Supplies & Svcs	25,750	420	0	420	25,330
Transfers Out	0	0	0	0	0
Total Expense	25,750	5,026	0	5,026	20,724
R&D Nutrition Fund					
Personnel	131,940	68,669	43,176	111,845	20,095
Supplies & Svcs	103,804	64,458	105	64,563	39,241
Transfers Out	0	0	0	0	0
Total Expense	235,744	133,128	43,281	176,408	59,336
5,609,131	5,844,875	2,844,389	1,534,775	4,379,164	1,465,711

Subject: Fwd: Estimates...

From: Farzad Moussavi <farzad.moussavi@uni.edu>

Date: 1/4/2012 5:27 PM

To: gloria.gibson@uni.edu

Gloria,

On Tuesday, I suggested that we could only go back to the PLS question when we had figured out how much our program elimination exercise could reasonably yield. Now that we have Shashi's latest estimate, let's look at the picture.

We cut pretty deep Tuesday and we now know it can yield around \$1.5M, if everything falls into place. This represents a pretty deep cut but does not even come close to half the amount that is needed. So we should either cut much deeper or bring PLS into the equation. For a \$4M cut, the options are:

1. Go back to cutting programs and cut almost 3 times deeper than what we have already.
2. Cut another \$1.5M from the programs plus \$1M from PLS.
3. Cut as much as we have already and close the PLS for the rest of the savings.

Option 1 is impossible. Option 2 might be achievable but we would have to cut some pretty vibrant programs to achieve it -- programs that would be more viable and stronger than PLS. Option 3 seems like the most feasible option.

I hope you find this useful. Good luck at the retreat.

Farzad

Farzad Moussavi, Dean

UNIBusiness
UNIVERSITY OF NORTHERN IOWA
COLLEGE OF BUSINESS ADMINISTRATION

325 Curris Building

Cedar Falls, IA 50614-0123

319-273-6240

----- Forwarded message -----

From: Shashi Kaparthy <shashi.kaparthy@uni.edu>

Date: Wed, Jan 4, 2012 at 3:21 PM

Subject: Estimates...

To: Farzad Moussavi <farzad.moussavi@uni.edu>, Dwight Watson <dwight.watson@uni.edu>,

Joel Haack <joel.haack@uni.edu>, Philip Mauceri <philip.mauceri@uni.edu>, Kavita Dhanwada <kavita.dhanwada@uni.edu>, Mike Licari <michael.licari@uni.edu>, Ginny Arthur <virginia.arthur@uni.edu>, Gloria Gibson <gloria.gibson@uni.edu>, Pat Woelber <pat.woelber@uni.edu>

All:

Please see attached for estimates sent in from the colleges. I did not receive one from COE yet.

I added the interdisciplinary program to the list per the discussion in the meeting.

Thanks.

Shashi.

--

Shashi Kaparthi, Ph.D.
Chief Information Officer (CIO)
University of Northern Iowa

— Attachments: —

Estimates_1_4_2012.docx

14.2 KB

ESTIMATES SENT IN AFTER SPECIAL AAC MEETING on JAN 3, 2012

CHAS

Row 5	German Teaching	\$62,976
Row 7	DIT suspension	money taken
Row 10	Physics-Combine with C&B+ES BO Olsen, Chancey BO 2 TT (He, Stollenwerk) Cut secretary	\$468,700
Row 11	Earth Science-Combine with C&B+Phys BO Walter, De Nault	\$240,799
Row 13	Theatre – Youth Emphasis GB stays in dept;pgm closes Provost takes back C. Colburn line	\$95,400 + CBA contribution for GB
Row 15	German – close pgm Buyout RB, SB, BM	\$334, 418
Row 17	Close PSM in Chem, Physics, Math	course load reassignment
Row 23	Close Chem MA/MS/PSM pgms	course load reassignment
Row 30	Close French UG and G pgms Teach only as service for exit requirement BO 3 faculty if possible but hire adjuncts (\$240,410-\$15,000(3 adj))=\$225,410 Recovery (\$) from Grad Assts	Maybe \$225,410 ?

CSBS

Row 4	Geography Teaching	\$24,940 (Based on recommendation to hire a lower cost replacement at \$42,000)
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CBA

Row 13	\$20,000 work for GB
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COE

No Estimates Received as of 3 PM

Interdisciplinary

Women's & Gender Studies	\$68,224
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GRAND TOTAL: \$1,540,867

Subject: Re: Fwd: Estimates...

From: Gloria Gibson <gloria.gibson@uni.edu>

Date: 1/4/2012 6:13 PM

To: Farzad Moussavi <farzad.moussavi@uni.edu>

Thanks Farzad... I agree with your analysis! Gloria

Farzad Moussavi said the following on 1/4/2012 5:27 PM:

Gloria,

On Tuesday, I suggested that we could only go back to the PLS question when we had figured out how much our program elimination exercise could reasonably yield. Now that we have Shashi's latest estimate, let's look at the picture.

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I hope you find this useful. Good luck at the retreat.

Farzad

Farzad Moussavi, Dean



325 Curris Building

Cedar Falls, IA 50614-0123

319-273-6240

----- Forwarded message -----

From: **Shashi Kaparathi** <shashi.kaparathi@uni.edu>

RDDD School Study
 GEF Cost of the Program and the Facility it Occupies
 Version 1 - Transfer Tenure-Track Professors to C & I
 Prepared December 12, 2011

CONFIDENTIAL

Cost Saving Projection: Elimination of RDDD School program and facility with exception of Fieldhouse.

General Educational Fund Direct Costs:

General Educational Fund transfer to the RDDD School 3,281,001

Less: Retain tenure-track professors of assistant or above

Countryman-tenured professor	81,648	
Stone-tenured professor	92,930	
Swann-tenured associate professor	93,401	
Beharka-probationary assistant professor	61,088	
Zwanziger-probationary assistant professor	61,513	
Cost to retain tenure track professors of asst & above		(390,580)

Net Direct General Educational Fund Savings 2,890,421

General Educational Fund Indirect Costs-Physical Plant:

Utilities-electricity (no meter--estimate)(fuel cost only)	96,876
Utilities-steam (metered)(fuel cost only)	123,078
Utilities-Non-heating gas-meter 2-13402	228
Utilities-Non-heating gas-meter 2-20365	587
Utilities-Water-meter 1441993	5,200
Utilities-Sewer-meter 1441993	11,948
Insurance 186,000 sq feet; 42.9 MM bldg; 5 MM contents	23,207
Custodial labor	204,698
Custodial supplies	19,204
Area maintenance	15,528
Preventative maintenance	6,197
Operations and maintenance labor	42,691
Operations and maintenance supplies and services	24,005
Outside vendor maintenance	3,123
Grounds Area VII horticultural maintenance	18,597
Grounds Area VII litter/trash removal	17,499
Pest control labor	2,110
Pest control supplies	127
Grounds Area VII turf-mowing, trimming, edging	14,494
Grounds Area VII Repair	1,466
North elevator preventative maintenance	751
North elevator repair	186
South elevator preventative maintenance	662
West elevator preventative maintenance	523
Total Indirect Costs	632,985

Total Indirect Costs x .9 569,686

Total Possible Cost Savings 3,460,107

Hay 12-12-11

RDDD School Study

CONFIDENTIAL

GEF Cost of the Program and the Facility it Occupies

Version 2 - Transfer Tenure Track Professors & Tenured Instructors to C & I

Prepared December 12, 2011

Cost Saving Projection: Elimination of RDDD School program and facility with exception of Fieldhouse.

General Educational Fund Direct Costs:

General Educational Fund transfer to the RDDD School

3,281,001

Less: Retain tenure-track professors of assistant or above

+3	Countryman-tenured professor	81,648	
	Stone-tenured professor	92,930	
	Swann-tenured associated professor (Dec. 2011-retiring)	93,401	
	Beharka-probationary assistant professor	61,088	
	Zwanziger-probationary assistant professor	61,513	
	Cost to retain tenure track professors of asst & above		(390,580)

Less: Retain tenured instructors

	Maltas-tenured instructor	61,034	
	Bromwich-tenured instructor	65,940	
	Lockhart-tenured instructor	69,968	
	Guenther-tenured instructor	80,206	
	Hoffman-tenured instructor	72,857	
	Spurr-tenured instructor	62,169	
	Weber-tenured instructor	81,082	
	Breitbach-tenured instructor	69,036	
	Stichter, Mary-tenured instructor	79,644	
	Knivsland-tenured instructor	76,912	
	Doyle-tenured instructor	73,686	
	Nielsen-tenured instructor	75,731	
	Dykstra-tenured instructor	88,467	
	Beckman-tenured instructor	79,072	
	Miller-tenured instructor	88,039	
	Struck-tenured instructor	92,135	
	Hawbaker-tenured instructor	79,274	
	Sticher, James-tenured instructor	76,652	
	Cryer-tenured instructor - (project work)	72,340	
	Cost to retain tenured instructors		(1,444,244)

Net Direct General Educational Fund Savings

1,446,177

Continued on Next Page

CONFIDENTIAL

General Educational Fund Indirect Costs-Physical Plant:

Utilities-electricity (no meter--estimate)(fuel cost only)	96,876
Utilities-steam (metered)(fuel cost only)	123,078
Utilities-Non-heating gas-meter 2-13402	228
Utilities-Non-heating gas-meter 2-20365	587
Utilities-Water-meter 1441993	5,200
Utilities-Sewer-meter 1441993	11,948
Insurance 186,000 sq feet; 42.9 MM bldg; 5 MM contents	23,207
Custodial labor	204,698
Custodial supplies	19,204
Area maintenance	15,528
Preventative maintenance	6,197
Operations and maintenance labor	42,691
Operations and maintenance supplies and services	24,005
Outside vendor maintenance	3,123
Grounds Area VII horticultural maintenance	18,597
Grounds Area VII litter/trash removal	17,499
Pest control labor	2,110
Pest control supplies	127
Grounds Area VII turf-mowing, trimming, edging	14,494
Grounds Area VII Repair	1,466
North elevator preventative maintenance	751
North elevator repair	186
South elevator preventative maintenance	662
West elevator preventative maintenance	523
Total Indirect Costs	<u>632,985</u>

Total Indirect Costs x .9

569,686

Total Possible Cost Savings

2,015,863

Notes

Program costs are GEF costs per the F12 initial budget.
January 1, 2012 salary increases for United Faculty are not included.

Indirect Physical Plant costs are F11 actual costs of the facility per the Job Cost System.

Electricity consumed by PLS is not metered, but steam consumption is metered. PLS utilizes 3.75 percent of campus steam production. Assumed 3.75 percent of electricity production.

Indirect costs do not include subsidies provided by College of Education for deficit elimination.

Labor concerns: UF contract provides for reduction in force. Temporary, term, and probationary tenure-track faculty must be eliminated before tenured faculty. UF would likely file grievances and a lawsuit. It may be possible to place P & S employees in other positions. P & S employees with continuing service must be provided 90 days notice and P & S employees with a term or probationary appointment should be provided 60 days notice. AFSCME employees have a contractual right to another position. A layoff plan must be filed with the Governor's Office for AFSCME employees. Any persons unemployed are entitled to unemployment compensation for 26 weeks. The University would be invoiced for the cost of the unemployment compensation by the State.

Assumed the facility would be razed with the exception of the Fieldhouse at a cost of \$1,500,000.

Deferred maintenance of \$16,976,850 could be removed from the list if the facility is razed.

Assumed the Fieldhouse would be assigned to Intercollegiate Athletics.

Assumed the Child Development Center would be moved to another facility.

Assumed 90 percent of Physical Plant indirect costs could be saved if the facility is razed. (The Fieldhouse is ten percent of the net assignable square feet.)

There is a \$170,000 ADA/Fire Safety Project underway in the facility. Should be stopped?

A \$4x,xxx dishwasher has been bid for the Nutrition Program. Should the order be placed on hold?

UNIVERSITY OF NORTHERN IOWA
R & D School Data

GEF Support:

SWFB	\$ 3,215,675
Supplies & Svcs	65,326
Total Support	<u>\$ 3,281,001</u>

Employee Count:

1) Executive/Administrative/Managerial	1
2) Instruction (faculty) - 31	
Tenured	22
Probationary	<u>9</u> 2 shaded & 7
3) Faculty-Term/Renewable Term - hired fall '11 - 2 yf. Appt.	17
4) Other Professionals	6
5) Clerical and Secretarial	4
6) Technical/Paraprofessionals	1
Total Count	<u><u>60</u></u>

1 Spec.
Spec. Ed.
3.3 HF
2.2 - per pupil
5.5

= FUND = 2800

From elsewhere
16% = County pay.
18% = State
of their
salary

Brace 12-12-11

5883 =

more PLS fin. info.

Subject: more PLS fin. info.

From: Brenda Buzynski <brenda.buzynski@uni.edu>

Date: 1/24/2012 6:48 PM

To: "Dr. Dwight C. Watson" <dwight.watson@uni.edu>, Ben Allen <ben.allen@uni.edu>, "Gloria.gibson@uni.edu" <Gloria.gibson@uni.edu>

More PLS financial info. - received late fall - 2011 from Mary Sue B. and Lyn C.

Brenda

--

Brenda Buzynski Ph.D.

UNI - Office of the President

20 Seerley Hall, Cedar Falls, IA 50614-0705

PH: 319-273-2566 FAX: 319-273-6494

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— Attachments: —

MPLS.bartlett.10.30.11.pdf

496 KB

Malcolm Price Laboratory School
(Transforming to Iowa's Research & Development School)
University of Northern Iowa

Comprehensive Budget - 2011-2012

Revenue

General Fund Support	\$3,281,001.00	
Per Pupil Funds(N=342; \$5883/student)	\$2,011,986.00	
Special Education Monies	\$108,986.37	
MPLS Fees	\$65,867.00	
Total		\$5,467,840.37

Expenses

Regular Education	\$(4,824,087.00)	
Building	\$(342,944.36)	
Total		\$(5,167,031.36)

Balance		\$300,809.01
----------------	--	---------------------

Revenue:						Revenue	
General Educational Fund Support							
Faculty, Acad Admin, & Institutional Officials						2,761,578	
Professional and Scientific						201,713	
General Service Salaried						63,643	
General Service Hourly						190,610	
Student Wages						5,294	
Supplies and Services						51,662	
Library Materials						13,664	
						\$ 3,288,164.00	
Total GEF Support							\$ 3,281,001.00
Open Enrollment Billings-Regular Education proposed 342 students*5883							\$ 2,011,986.00
Note: Billing all students from open enrollment area							
Special Education Billings (27x actual cost)							
Kim K Miller-Salary and Benefits						\$ 89,095.00	
Kathryn A Conry-Salary and Benefits						\$ 58,044.00	
Susan Croalt - Salary and Benefits						\$ 59,040.00	
Graduate Assistant)-stipend + tuition						\$ 15,000.00	
Graduate Assistant)-tuition							
Supplies and Services						\$ 10,000.00	
Total Special Education Costs						\$ 231,179.00	
Subtracting the Cost of regular ed dollars that go to SpN						\$ 210,707.00	
5883 x29 \$ 170,607.00 *12% \$ 20,472.00							
Cost/pupil = 210,707 /29 total sts= \$ 7,265.76						152,580.93	
Cost/pupil/day 7,265.76 /180 days \$ 41.76							
Subtract tuition in students (6) 6* 7265.76						\$ (43,594.56)	
deduct those special ed students who tuition-in(6)							
Total Special Education Support							\$ 108,986.37
Note: Contracts are required with AEA 267 for the schools in special education pool and with a district if it is not in the special education pool.							
Note: All PLS Special Education Students have a level 1 IEP.							
Fee Revenue:							
Instrument Rental Fee-Band (45 x \$80)						3,555	
Instrument Rental Fee-Orchestra (36 x \$80)						2,607	
Instrument Rental Fee-Percussion (8 x \$50)						400	
Instructional Materials Fee K-4 (83* \$45)						3,735	
Instructional Materials Fee 5-12 (241* \$90)						21,690	
Nursery School (PK) Program Fee (22 x \$1,540)						33,880	
Lost/Not Returned Library Books						?	
Late Payment Fees (at University cost)						?	
Textbook-Unreasonable Wear & Loss						?	
Total Fee Revenue							\$ 65,867.00
Total R & D REVENUE							\$ 5,467,840.37
Accounts & Costs							
Regular Education (Development and Dissemination)						\$ (2,265,535.00)	
Building						\$ (342,944.36)	
Elementary, Middle & High School						\$ (52,700.00)	
Special Education, Guidance & Nurses						\$ (450,042.00)	
Speech, PD & Research, Library						\$ (124,773.00)	
Technology						\$ (215,268.00)	
Administration						\$ (274,115.00)	
Merit						\$ (647,440.00)	
Music						\$ (193,760.00)	
Activities						\$ (69,400.00)	
Athletics						\$ (402,988.00)	
Lunch/Breakfast- Food						\$ (128,066.00)	
Total costs						\$ (5,167,031.36)	
BALANCE							\$ 300,809.01

Revenue:											
General Educational Fund Support											
Faculty, Acad Admin, & Institutional Officials										2,761,578	
Professional and Scientific										201,713	
General Service Salaried										63,643	
General Service Hourly										190,610	
Student Wages										5,294	
Supplies and Services										51,662	
Library Materials										13,664	
										\$ 3,288,164.00	
Total GEF Support										\$ 3,281,001.00	
Open Enrollment Billings-Regular Education proposed 347 students*5883										\$ 2,041,401.00	
Note: Billing all students from open enrollment area											
Special Education Billings (27x actual cost)											
Kim K Miller-Salary and Benefits										\$ 88,039.00	
Kathryn A Conry-Salary and Benefits										\$ 57,455.00	
New Middle School Faculty Member										\$ 59,040.00	
Graduate Assistant -stipend										\$ 8,892.00	
Graduate Assistant -tuition										\$ 7,476.00	
Supplies and Services										\$ 20,000.00	
Total Special Education Costs										\$ 240,902.00	
Subtracting the Cost of regular ed dollars that go to SpN										\$ 221,841.08	
5883 x 27 \$ 158,841.00 *12% \$ 19,060.92										202,780	
Cost/pupil = 202,780 /27 total sts=										\$ 7,510.38	
Cost/pupil/day 7,510.38 /180 days										\$ 43.16	
deduct those special ed students who tuition-in(0)										Total Special Education Support	
										\$ 157,717.90	
Note: Contracts are required with AEA 267 for the schools in special education pool and with a district											
If it is not in the special education pool.										Note: All PLS Special Education Students have a level 1 IEP.	
Fee Revenue:											
Instrument Rental Fee-Band (45 x \$80)										3,555	
Instrument Rental Fee-Orchestra (36 x \$80)										2,607	
Instrument Rental Fee-Percussion (8 x \$50)										400	
Instructional Materials Fee K-4 (107* \$45)										4,815	
Instructional Materials Fee 5-12 (241* \$90)										21,690	
Nursery School (PK) Program Fee (19 x \$1,540)										29,260	
Lost/Not Returned Library Books										?	
Late Payment Fees (at University cost)										?	
Textbook-Unreasonable Wear & Loss										?	
Total Fee Revenue										\$ 62,327.00	
Total R & D REVENUE										\$ 5,642,446.90	
Accounts & Costs											
Regular Education										\$ 3,222,656.00	
Building										\$ 218,329.31	
Elementary, Middle & High School										\$ 20,600.00	
Special Education, Guidance & Nurses										\$ 299,266.00	
Speech, PD, Library										\$ 173,002.00	
Technology										\$ 194,113.00	
Administration										\$ 388,131.00	
Merit										\$ 320,966.00	
Music										\$ 173,937.00	
Activities										\$ 59,800.00	
Athletics										\$ 205,800.00	
Meals										\$ 238,752.00	
Total costs										\$ 5,515,352.00	
BALANCE										\$ 27,094.90	

Subject: Re: Employee count at R&D School

From: Brenda Buzynski <brenda.buzynski@uni.edu>

Date: 1/24/2012 6:50 PM

To: Benjamin Allen <allenbaf@uni.edu>, Gloria Gibson <Gloria.Gibson@uni.edu>, "Dr. Dwight C. Watson" <dwright.watson@uni.edu>

more info. on PLS - from Bruce - 12.16.11. - Brenda

Bruce Rieks said the following on 12/16/2011 3:50 PM:

All,

As requested from our recent meeting, I have attached a file the displays the employee count at the R&D School for FY 2009 through FY 2012. The net increase over that time frame is 15. The primary increase is with Faculty-Term/Renewable Term.

I also reviewed the R&D Athletic budget. I discovered that the sheet provided by Lynn that totaled \$402,988 for Athletics included a formula error of \$153,644. Her amount should be \$249,344. I requested that Lynn confirm this since even this amount is not the same as what was formally submitted for the FY 2012 R&D Athletic budget. I will update once I receive her confirmation. By the way, my question to Lynn was asked strictly as a confirmation of one report to another. Please let me know if you have any additional questions concerning this information.

Thanks,

Bruce

--

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Subject: Re: Employee count at R&D School

From: Dwight Watson <dwright.watson@uni.edu>

Date: 1/24/2012 9:30 PM

To: Brenda Buzynski <brenda.buzynski@uni.edu>

CC: Benjamin Allen <allenbaf@uni.edu>, Gloria Gibson <Gloria.Gibson@uni.edu>

Thanks Bruce. I will need your expertise to discuss the budget further. I will work on scheduling a meeting next week.

On Tue, Jan 24, 2012 at 6:50 PM, Brenda Buzynski <brenda.buzynski@uni.edu> wrote:
more info. on PLS - from Bruce - 12.16.11. - Brenda

Bruce Rieks said the following on 12/16/2011 3:50 PM:

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Please let me know if you have any additional questions concerning this information.

Thanks,

Bruce

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Notes

Program costs are GEF costs per the F12 initial budget.
January 1, 2012 salary increases for United Faculty are not included.

Indirect Physical Plant costs are F11 actual costs of the facility per the Job Cost System.

Electricity consumed by PLS is not metered, but steam consumption is metered. PLS utilizes 3.75 percent of campus steam production. Assumed 3.75 percent of electricity production.

Indirect costs do not include subsidies provided by College of Education for deficit elimination.

Labor concerns: UF contract provides for reduction in force. Temporary, term, and probationary tenure-track faculty must be eliminated before tenured faculty. UF would likely file grievances and a lawsuit. It may be possible to place P & S employees in other positions. P & S employees with continuing service must be provided 90 days notice and P & S employees with a term or probationary appointment should be provided 60 days notice. AFSCME employees have a contractual right to another position. A layoff plan must be filed with the Governor's Office for AFSCME employees. Any persons unemployed are entitled to unemployment compensation for 26 weeks. The University would be invoiced for the cost of the unemployment compensation by the State.

Assumed the facility would be razed with the exception of the Fieldhouse at a cost of \$1,500,000.

Deferred maintenance of \$16,976,850 could be removed from the list if the facility is razed.

Assumed the Fieldhouse would be assigned to Intercollegiate Athletics.

Assumed the Child Development Center would be moved to another facility.

Assumed 90 percent of Physical Plant indirect costs could be saved if the facility is razed. (The Fieldhouse is ten percent of the net assignable square feet.)

There is a \$170,000 ADA/Fire Safety Project underway in the facility. Should be stopped?

A \$4x,xxx dishwasher has been bid for the Nutrition Program. Should the order be placed on hold?

Cost Saving Projection: Elimination of RDDD School program and facility with exception of Fieldhouse.

General Educational Fund Direct Costs:

General Educational Fund transfer to the RDDD School 3,281,001

Less: Retain tenure-track professors of assistant or above

Countryman-tenured professor	81,648	
Stone-tenured professor	92,930	
Swann-tenured associate professor	93,401	
Beharka-probationary assistant professor	61,088	
Zwanziger-probationary assistant professor	61,513	
Cost to retain tenure track professors of asst & above		(390,580)

Net Direct General Educational Fund Savings 2,890,421

General Educational Fund Indirect Costs-Physical Plant:

Utilities-electricity (no meter--estimate)(fuel cost only)	96,876	
Utilities-steam (metered)(fuel cost only)	123,078	
Utilities-Non-heating gas-meter 2-13402	228	
Utilities-Non-heating gas-meter 2-20365	587	
Utilities-Water-meter 1441993	5,200	
Utilities-Sewer-meter 1441993	11,948	
Insurance 186,000 sq feet; 42.9 MM bldg; 5 MM contents	23,207	
Custodial labor	204,698	
Custodial supplies	19,204	
Area maintenance	15,528	
Preventative maintenance	6,197	
Operations and maintenance labor	42,691	
Operations and maintenance supplies and services	24,005	
Outside vendor maintenance	3,123	
Grounds Area VII horticultural maintenance	18,597	
Grounds Area VII litter/trash removal	17,499	
Pest control labor	2,110	
Pest control supplies	127	
Grounds Area VII turf-mowing, trimming, edging	14,494	
Grounds Area VII Repair	1,466	
North elevator preventative maintenance	751	
North elevator repair	186	
South elevator preventative maintenance	662	
West elevator preventative maintenance	523	
Total Indirect Costs	632,985	Fig 11

Total Indirect Costs x .9 569,686

Total Possible Cost Savings 3,460,107

Cost Saving Projection: Elimination of RDDD School program and facility with exception of Fieldhouse.

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	Swann-tenured associated professor (Dec. 2011-retiring)	93,401	
	Beharka-probationary assistant professor	61,088	
	Zwanziger-probationary assistant professor	61,513	
	Cost to retain tenure track professors of asst & above		(390,580)

Less: Retain tenured instructors

July 1 2011	Maltas-tenured instructor	61,034	
	Bromwich-tenured instructor	65,940	
	Lockhart-tenured instructor	69,968	
	Guenther-tenured instructor	80,206	
	Hoffman-tenured instructor	72,857	
	Spurr-tenured instructor	62,169	
	Weber-tenured instructor	81,082	
	Breitbach-tenured instructor	69,036	
	Stichter, Mary-tenured instructor	79,644	
	Knivslund-tenured instructor	76,912	
	Doyle-tenured instructor	73,686	
	Nielsen-tenured instructor	75,731	
	Dykstra-tenured instructor	88,467	
	Beckman-tenured instructor	79,072	
	Miller-tenured instructor	88,039	
	Struck-tenured instructor	92,135	
	Hawbaker-tenured instructor	79,274	
	Sticher, James-tenured instructor	76,652	
	Cryer-tenured instructor - (project & S&R)	72,340	
	Cost to retain tenured instructors		(1,444,244)

Net Direct General Educational Fund Savings

1,446,177

Continued on Next Page

CONFIDENTIAL

General Educational Fund Indirect Costs-Physical Plant:

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Total Indirect Costs x .9

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Total Possible Cost Savings

2,015,863

UNIVERSITY OF NORTHERN IOWA
R & D School Data

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*.1 Acc.
Spec. Ed.
3.3 EF
2.0 - per pupil
5.5*

= FUND = 2800

*from elsewhere
169 = County area
188 = State
of their
salary*

5883 =

Fwd: follow-up / info. by Sun.

Subject: Fwd: follow-up / info. by Sun.
From: Brenda Buzynski <brenda.buzynski@uni.edu>
Date: 2/5/2012 2:15 PM
To: Ben Allen <ben.allen@uni.edu>

Ben,

I trust - you're are receiving what you need for Mon. -

Re: PLS -

I did provide Gloria - the same document - I gave you - 4 pgs. - may provide a few comments re: PLSand I think Gloria has some info. from Dwight....

Re: PLS -

Q. - Do we need 1 document - (perhaps of the top 20-25 questions) with our answers? - I just wonder if we need a Q&A doc. - with all talking points - consistent answers etc. - that Gloria, Dwight - and you all agree on - re: rationale for decisions - next steps etc..... (do we wait until after your review on Mon. - and if all goes well - then prepare this document?) - I could - coordinate - work with Dwight/Gloria etc.... ???

- Down the road - I'm concerned - that we have a plan - for / handling the calls, traffic - after the announcement.....- perhaps mid next-week - do we need a plan for that? - who /how will we handle emails, phone calls, traffic etc....???

-- On another note - I've been doing a bit of research - into - our discussion on CC etc....- mostly - we have the FofExcellence report on Transfer students - that has some thoughts / suggested actions ---- w/ regard to UNI - and transfer students....and - some research findings about our own transfer students etc... --- Main point here - I'm interested in looking into this further - and exploring - how I can help further - w/ CC etc... - our relationships - academically, partnerships, econ. dev.,- I'll try to put down some thoughts - about an approach / methodology - on this....- learning what we know now - etc. ---

And - we will begin on Mon. - some research into other Lab schools that have closed....

Thanks, - Brenda

----- Original Message -----

Subject: follow-up from Fri. meeting - reminders for Sat/ Sunday -
Date: Fri, 03 Feb 2012 17:22:46 -0600
From: Brenda Buzynski <brenda.buzynski@uni.edu>
Organization: University of Northern Iowa
To: cabinetonly@uni.edu

Cabinet -

Quick follow-up on today's meeting ---

Ben - on Monday - to seek answers on:

1. - need bd. support on decisions
2. - need bd. support - that we are the leaders in pk-12 education - keep the r&d going ...we are expanding our research - center for innovation in education / research institute ???
3. - future "special" bd. meeting - will it be March 21? (in-person / not telephonic) - in Des Moines?

INFO. to send BEN - by Sunday noon -

1. Terry - tuition set-aside - for Ben's meeting on WED - Feb. 8
2. Gloria/Shashi - info. on AA, severance pkg., museum,
3. Terry - non-academic - (athletics, print services, other areas being explored)
4. Michael - possible sources / amounts of funds - for sev. pkg.
5. Gloria/Brenda - info. on PLS - possible talking points
6. Bill - is working on list of donors/friends - we will need to contact soon....
7. Jim - keep on eye on the timing/dates/ - what has to happen when....
8. Pat - keeping perspective on any action needed with our legislative leaders...

INCLUDE as much info. as possible - re: a "range" of the dollar/personnel impact - # of programs, staff, dollars saved, etc.

If questions, please let me know. Thanks, Brenda

--
Brenda Buzynski Ph.D.
UNI - Office of the President
20 Seerley Hall, Cedar Falls, IA 50614-0705

Subject: draft list - task forces
From: Brenda Buzynski <brenda.buzynski@uni.edu>
Date: 1/19/2012 9:18 PM
To: cabinetonly@uni.edu

Cabinet Only,

Attached is a DRAFT - start - to a list of the Task Forces - and some on-going Councils - that might want to be referenced - in some talking points - to provide some context - to the start of several efforts to review and implement change. (Note: we are making a separate list that pertains to all the PLS TaskForces/study committees etc.) ***

We also have:

- 1) 3 FY12 budget messages -- that reference - "changes will occur"
- 2) Also - the "Town Hall" meeting held in November - announced - "challenges, choices, and change"

*** We will continue to review and update the "Task Force" list --- and please email other "Task Forces/Councils" - that you would like added to the list. We welcome your feedback as soon as possible. *** (Again, please note: we are making a separate list that pertains to all the PLS TaskForces/study committees etc.) ***

Thanks, Brenda

--
Brenda Buzynski Ph.D.
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PH: 319-273-2566 FAX: 319-273-6494
Brenda.Buzynski@uni.edu

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—Attachments: _____

Task Forces.xlsx 13.9 KB

Subject: more PLS fin. info.

From: Brenda Buzynski <brenda.buzynski@uni.edu>

Date: 1/24/2012 6:48 PM

To: "Dr. Dwight C. Watson" <dwight.watson@uni.edu>, Ben Allen <ben.allen@uni.edu>, "Gloria.gibson@uni.edu" <Gloria.gibson@uni.edu>

More PLS financial info. - received late fall - 2011 from Mary Sue B. and Lyn C.

Brenda

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27 bytes

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Late Payment Fees (at University cost)						?
Textbook-Unreasonable Wear & Loss						?
Total Fee Revenue						\$ 65,867.00
Total R & D REVENUE						\$ 5,467,840.37
Accounts & Costs						
Regular Education (Development and Dissemination)						\$ (2,265,535.00)
Building						\$ (342,944.36)
Elementary, Middle & High School						\$ (52,700.00)
Special Education, Guidance & Nurses						\$ (450,042.00)
Speech, PD & Research, Library						\$ (124,773.00)
Technology						\$ (215,268.00)
Administration						\$ (274,115.00)
Merit						\$ (647,440.00)
Music						\$ (193,760.00)
Activities						\$ (69,400.00)
Athletics						\$ (402,988.00)
Lunch/Breakfast- Food						\$ (128,066.00)
Total costs						\$ (5,167,031.36)
BALANCE						\$ 300,809.01

Malcolm Price Laboratory School
(Transforming to Iowa's Research & Development School)
University of Northern Iowa

Comprehensive Budget – 2011-2012

Revenue

General Fund Support	\$3,281,001.00	
Per Pupil Funds(N=342; \$5883/student)	\$2,011,986.00	
Special Education Monies	\$108,986.37	
MPLS Fees	\$65,867.00	
Total		\$5,467,840.37

Expenses

Regular Education	\$(4,824,087.00)	
Building	\$(342,944.36)	
Total		\$(5,167,031.36)

Balance		\$300,809.01
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Revenue:											
General Educational Fund Support										Revenue	
Faculty, Acad Admin, & Institutional Officials										2,761,578	
Professional and Scientific										201,713	
General Service Salaried										63,643	
General Service Hourly										190,610	
Student Wages										5,294	
Supplies and Services										51,662	
Library Materials										13,664	
										\$ 3,288,164.00	
Total GEF Support										\$ 3,281,001.00	
Open Enrollment Billings-Regular Education proposed 347 students*5883										\$ 2,041,401.00	
Note: Billing all students from open enrollment area											
Special Education Billings (27x actual cost)											
Kim K Miller-Salary and Benefits										\$ 88,039.00	
Kathryn A Conry-Salary and Benefits										\$ 57,455.00	
New Middle School Faculty Member										\$ 59,040.00	
Graduate Assistant)-stipend										\$ 8,892.00	
Graduate Assistant)-tuition										\$ 7,476.00	
Supplies and Services										\$ 20,000.00	
Total Special Education Costs										\$ 240,902.00	
Subtracting the Cost of regular ed dollars that go to SpN										\$ 221,841.08	
5883 x 27 \$ 158,841.00 *12% \$ 19,060.92										202,780	
Cost/pupil = 202,780 /27 total sts=										\$ 7,510.38	
Cost/pupil/day 7,510.38 /180 days										\$ 43.16	
deduct those special ed students who tuition-In(6)											
Total Special Education Support										\$ 157,717.90	
Note: Contracts are required with AEA 267 for the schools in special education pool and with a district											
If it is not in the special education pool. Note: All PLS Special Education Students have a level 1 IEP.											
Fee Revenue:											
Instrument Rental Fee-Band (45 x \$80)										3,555	
Instrument Rental Fee-Orchestra (36 x \$80)										2,607	
Instrument Rental Fee-Percussion (8 x \$50)										400	
Instructional Materials Fee K-4 (107* \$45)										4,815	
Instructional Materials Fee 5-12 (241* \$90)										21,690	
Nursery School (PK) Program Fee (19 x \$1,540)										29,260	
Lost/Not Returned Library Books										?	
Late Payment Fees (at University cost)										?	
Textbook-Unreasonable Wear & Loss										?	
Total Fee Revenue										\$ 62,327.00	
Total R & D REVENUE										\$ 5,542,446.90	
Accounts & Costs											
Regular Education										\$ 3,222,656.00	
Building										\$ 218,329.31	
Elementary, Middle & High School										\$ 20,600.00	
Special Education, Guidance & Nurses										\$ 299,266.00	
Speech, PD, Library										\$ 173,002.00	
Technology										\$ 194,113.00	
Administration										\$ 388,131.00	
Merit										\$ 320,966.00	
Music										\$ 173,937.00	
Activities										\$ 59,800.00	
Athletics										\$ 205,800.00	
Meals										\$ 238,752.00	
Total costs										\$ 5,515,352.00	
BALANCE										\$ 27,094.90	

Subject: Re: TEF Special Meeting

From: "virginia.arthur@uni.edu" <virginia.arthur@uni.edu>

Date: 2/24/2012 7:02 AM

To: "Michael Licari" <michael.licari@uni.edu>, "Gloria.gibson@uni.edu" <Gloria.gibson@uni.edu>, "Ben Allen" <Ben.Allen@uni.edu>

It's not the request for the Council to meet that's disturbing but the tenor of the communication with the coordinators and the fact that she (willfully) ignores that this is a time when the dean, provost or president should be handling communications at the district level.

Ginny

Sent from my HTC on the Now Network from Sprint!

----- Reply message -----

From: "Michael Licari" <michael.licari@uni.edu>

Date: Thu, Feb 23, 2012 11:59 pm

Subject: TEF Special Meeting

To: "Gloria.gibson@uni.edu" <Gloria.gibson@uni.edu>, "Ben Allen" <Ben.Allen@uni.edu>, "virginia Arthur" <virginia.arthur@uni.edu>

FYI.

The sentiment of the petition came up in the Teacher Ed Executive Council meeting on Tuesday, so I'm not surprised.

Mike

----- Original Message -----

Subject: TEF Special Meeting

Date: Thu, 23 Feb 2012 22:05:32 -0600

From: Becky Hawbaker <becky.hawbaker@uni.edu>

To: TEF-all@uni.edu, "plselem@uni.edu" <plselem@uni.edu>, plsmiddle list <plsmid@uni.edu>, "plshs@uni.edu" <plshs@uni.edu>

According to the UNI Teacher Education bylaws: "Special meetings of the Teacher Education Faculty may be called by petition of 25 voting members of the Teacher Education Faculty. The petition is submitted to the Chair of the TEF and must specify the reasons for calling the meeting. Such meetings shall take place within 30 calendar days of receipt of the

petition. Twenty percent of the voting members of the Teacher Education Faculty shall be present to constitute a quorum for voting. Voting may also be conducted electronically.....All faculty who regularly teach Professional Education Sequence courses or methods courses in any college or who supervise field experiences are required voting members"

As TEF Chair, I have received a such a petition for a special emergency meeting to respond to President Allen's recommendation to close Price Lab School effective June 30, 2012. See below:

"The recommendation to close Malcolm Price Lab School was made without consultation or discussion with any UNI Teacher Education governing bodies. Such action is disturbing for many reasons. First, it demonstrates a disregard for the Iowa Chapter 79 Unit Governance standard and the recent restructuring of teacher education governance when UNI did not meet this standard in the last accreditation cycle. More importantly, this recommendation will have a significant, direct, and potentially grave impact on the teacher education program. The draconian scope of the recommendation, the quick timeline for implementation, and the lack of any clear plan for replacing the vital contributions of Price Lab and its faculty put the teacher education program at serious risk. Because the Board of Regents has announced a special meeting to consider the MPLS closure recommendation on Monday, the petitioners ask the Chair of the Teacher Education Faculty to call a special emergency meeting for tomorrow, Friday, February 24th, in any available space in Schindler Education Center, to allow the teacher education stakeholders to weigh in on the recommendation. Further, the petitioners call for special meetings of the UNI Elementary and Secondary Senates on Teacher Education to do the same"

I hereby call for a special emergency meeting of the UNI Teacher Education Faculty for tomorrow, Friday, February 24th at 3:30, in Schindler Education Center. I have requested a classroom, but if one is not available, we will meet in the lobby. Given the timeline, I will attempt to make an electronic ballot available even if a quorum is present at the meeting.

FYI, below is an email I sent to PDS Site Coordinators in Cedar Falls and

Waterloo Schools this morning. So far, I have responses from only two schools...with mixed reactions (not counting the responses from those who said only that they are praying for me)

As you know, yesterday UNI President Ben Allen announced that he is recommending the closure of Price Lab School effective July 1, 2012. My faculty line is in Price Lab and the extent of layoffs and reassignments is unclear. It may not be my job to coordinate field experiences with you next year, but it will be someone's job, so I want to be proactive about gathering information for whoever is in that role regarding the extent to which we can scale up to absorb field experiences currently at Price Lab.

Every year there are more than 1000 student field experiences at Price Lab (varying from 1377 to a high of 1904 last year) that total more than 20,000 contact hours. Not all are absolutely required to meet minimum required by the state (80 hours prior to student teaching), but they are all important to maintaining a quality program.

The most critical need will be the Level 2 field experience. Last year, there were about 300 Level 2s in the fall and spring semesters and about 20 in May term. That usually breaks down as 200 elementary and 100 secondary, although secondary numbers have been increasing. The current configuration of Level 2 is 25 hours with a placement that allows students to see learning progressions (i.e., scheduling the student multiple times per week rather than once a week like Level 1). Level 2 students are expected to plan and teach two formal lessons using the Teacher Work Sample methodology. When we piloted some Level 2 placements at Hansen, Central, Cedar Falls, and Edison in 2007, we provided a university supervisor to provide the journaling, reflection, and lesson planning expectations for the experience to limit demands on the mentor teacher, and I would hope that the new model would preserve that and other supports for the mentor teachers.

The other experiences are varied. Many are experiences your teachers have hosted before, but UNI used Price Lab as the back up when they could not find enough teachers (e.g., the science methods courses, math methods courses, elementary literacy courses, elementary social studies methods). Others have used Price Lab exclusively for all sections of the

course (e.g., Expressive Arts).

If these most of these experiences are maintained and if they continue to occur in the local area, I estimate that UNI will need to roughly triple the number of placements in all of the local schools (including the rural and private schools we work with). It may be that UNI will need to develop models that would enable students to complete field experiences outside of the local area in our student teaching network to meet this demand, but those relationships and models take time to develop.

I'll be honest. I am in a complete panic about how to make this all work in time for fall, and sort of hope it won't be my job to do it. Please discuss this with your teachers and ask them about their willingness to host Level 2 students and/or to increase the number of Level 1, 3 or other experiences, and tell me what they say and what you think. Consider whether it would be best to move to models in which schools specialize in a particular experience rather than placing multiple experiences in all schools and other strategies or approaches.

Thank you for all of your support. I will stay in contact and pass on information from my end and hope that you will do the same from yours.

--

Becky Wilson Hawbaker
Director of the Professional Development School (PDS)
Coordinator of Field Experiences
Coordinator of Teacher Education Initiatives at Price Lab School
University of Northern Iowa
office (319) 273-7664
fax (319) 273-6457

II. TIMING:

Feb. 3 – need support of our local legislators

Feb. 6 week – need support of our Board

Jason Glass and dept. of education

Dick J.

Mike P.

Other donors/friends – before announcing

All messages, talking points – to be determined.

Feb. 13 – Meeting with Jason Glass and Katie M. to confirm timing and decisions

– firm up all talking points – individuals/groups to notify etc.

Feb. 16 – Ben meet with 2 editorial boards

Feb. 17 - 18

Feb. 17 – (Thurs.) preview message to campus and stakeholders

Feb. 18 – (Fri.)

Feb. 20 – week - Draft – schedule

Feb. 20 – hold meetings – 3 – 30 minute meetings with groups of faculty ...

Feb. 20 – R&D Advisory Council – inform of change -

Feb. 20 – 3:15 pm – meet with PLS faculty/staff – notify of GF budget reduction

Feb. 20 – 4pm- announce changes to CAMPUS – Great Reading Room

III. DRAFT announcement – talking points:

CHANGING ENVIRONMENT:

As you know the landscape in education is changing. New technology, distance delivery systems, new learners, and teaching standards/requirements – always evolving and changing. The environment is dynamic and we need to be flexible, innovative, and adaptable to change.

NEW MODEL needed:

1. Need Innovative Model to broaden our outreach – to conduct research throughout Iowa.

We need a model for conducting research – that allows us to change. As education reform is continuously evolving - our research cannot be bound to one place. – We need the autonomy to conduct research – where it is best suited to be completed. We need to - and want to broaden our outreach by conducting research throughout Iowa.

2. Need to Strengthen and Focus our research to address state needs.

We will strengthen our research focus – and continue to be a resource for pre-service through career educators. We will coordinate and complete evidence-based research – that meets the changing needs of diverse learners. To do this, we will conduct research – where it is best suited to be completed – and this cannot be restricted by place.

3. Plan to Implement an Innovation Center for Education to focus on PK-12 education research. Pending Board approval, the Center will be within the College of Education and connected with pre-service education and in-service professionals.

(Does the Board need to approve a Center – before announcing?)

As part of education reform, we will strengthen and broaden our outreach throughout Iowa. We will increase our research capacity and bolster our efforts to meet the education research needs of our state. We will work closely with the Iowa's Department of Education.

Innovation Center for Education at UNI

2 Key Components:

- Partnerships with K-12's throughout the state
- Virtual partnerships/relationships (via research, dissemination, etc...)

At UNI - we have the responsibility to get the best “thinkers” – we need to leverage obtaining the best thinkers – develop research questions – have a Center of INNOVATION and connect to other Centers at UNI and throughout Iowa (disability, IMSEP, etc.)

***** Think Tank to also recommend policy changes – have a policy advocacy group to improve learning throughout the state – DE would look to this THINK TANK as a resource to help drive state policy and have an impact on the STATE and NATION *****

The Center will consist of professors with PK-12 experiences who will work collaboratively with Iowa school districts.

We will focus on addressing state needs. For example, the center will focus on generating, piloting, and researching the effectiveness of project-based education in a contemporary-based reaching and learning environment

Center would:

- Act as a clearinghouse for innovative pedagogical techniques and curriculum design and development
- Create a repository of innovative research and practices that all PK-12 teachers can access
- Support and provide professional development for teachers
- Provide best practices

HOW WILL we do this:

To strengthen and expand our research capacity - we will reallocate resources. We will invest in conducting a distributed model of research. We will hire a Research Director – with extensive education research experience – who can provide leadership to collaborating with other prominent and evidence-based researchers throughout the world – and lead the university in completing research needed by Iowa, the Midwest, and throughout the US.

We will continue to be the leaders in preK-12 education. We are investing further in our commitment to conduct research. Research is continuous and evolving – and we will work closely with the Department of Education to identify and investigate research – that is needed in Iowa.

NEXT STEPS needed:

We will hire a Research Director.

We will reallocate resources to invest in building our educational research capacity.

We will reduce GF support to Price Lab School.

We will seek Board approval in March, 2012 to change state code.

We will work with our legislators to change state CODE – as needed.

WHY Change the R&D Model:

There are a number of reasons – but a partial list includes:

- 1) We have too many limitations with the current model and structure of MPLS.
- 2) The focus of our model need to be on Research and Development
- 3) Boundaries are in-place – and we have annual restrictions on growing the school with more students.
- 4) Declining enrollment. School has experienced declining enrollment over that past few years.

(Projected – best case scenario – not until 2025 – would we have 425 students.)

- 5) We need more flexibility with hiring practices (master agreement precludes us) – and the current model and structure does not allow for this. We need new and innovative approaches -

(We can ask for waivers for the state – but we need to be creative in our hiring practices and have flexibility.)

- 6) Structure – we don't have the facility needed to conduct new and innovative research and outreach. A new building is needed and given the size of the school, it is cost prohibitive to build a new school for the enrollment we have.

(Biggest problem – is the windows are not cost efficient.)

- 7) Resources – state appropriations have declined – and we need to reallocate our resources – so we can invest in state-of-the-art research – that will result in new and innovative approaches, and help our state's education reform efforts.

(What amount of resources – are we reallocating? \$1.5 M will be reallocated –and we will hire a Dir. of Researcher)

- 8) Our Professional Development School (model) – has proven, that conducting our pre-service teacher clinical experiences in area schools – works exceptionally well. This model is an innovative partnership with the Cedar Falls and Waterloo community schools that creates a hybrid learning community - to bring about exemplary teaching and learning environments, and it focuses on the improvement of PreK-12 student achievement.

GENERAL FUND SUPPORT AND State per pupil FUNDING LEVELS

General Fund \$

FY09 = **\$4,049,000***

FY10 = \$3,098,000 (I believe they received add'tl support from Contin. Ed., Col. of Ed. etc.)

FY11 = \$3,523,000 AND (316,000 in STATE per pupil funding) = **\$3,839,000**

FY12 = \$3,281,000 AND (\$2,328,130 STATE per pupil funding) = **\$5,609,130**

*FY13 – projected - reduce GF \$3.2 – 1.5 = **\$1.7 M** in GF support + approx. \$2.1 M = **\$3.8M***

*IN FY13 – budget of \$3.8M – reverts the budget back to the FY09 budget level.

IV. Questions:

1. How much will we save – if we close the school?

Operational cost – building – \$596,686 savings

Personnel costs – varies – depends –

FY12 - Total Support

General Fund = 3.28 M

Per pupil (state) = \$2.3 M

Total = \$5.6 M

1. What support is provided to PLS?

Currently: GF = \$3,281,001

(State) Per Pupil Fund = \$2,328,130

Total = \$5,609,131

2. What is the cost to operate MPLS?

Personnel = \$ 4,456,877

Supplies & Services = \$1,031,560

Transfers Out = \$120,694

Total = \$5,609,131

However, if add hot lunch program of \$235,744 = 5,844,875

Hot lunch program cost? 234,744

(Hot lunch is supported by students = \$134,855 + GF = \$100,889

What is the savings by closing MPLS?

1) If closing the building:

(but keep Nielsen fieldhouse) = \$596,686 savings

2) If close building and transfer 5 ten. track and 19 ten. instructors to COE to C&I = **\$2,015,863 savings**

(no longer operate the school, no more tenured faculty, clerical, nurse, guidance counselor etc.)

***** How will a reduction of \$1.5 million in GF support be implemented at MPLS?**

Many of the details will be determined but there will be some cuts to: administration, faculty, there may be some creative staff scheduling

We will maintain quality instruction!

Question 2) Schindler Hall planning team – need to find out plans – for including remodel – with “research capacity” – and having a statewide “outreach” room / high tech. room etc.

Question 3) How can our legislators help?

We need their help – to reshape – how we will go forward – and be the leaders in pK-12 – education – and conduct research that is needed by the state of Iowa. We need their support – when changing CODE – and to help restate our commitment to our mission - of continuing to be a leader in prek-12 education.

We will continue to be prominent leaders in the teacher education program and invest further in conducting extensive and innovative educational research – that will meet the state of Iowa needs.

Help us transition students/families to the school of their choice in Fall 2013.

Question 4) Approval?

Important to note that these changes are contingent upon:

Board approval of going forward to change CODE

Legislative approval – on CODE changes

Board approval of closing the school

5) When did the Audit take place?

Report released from the State Auditor – June, 2009